

Learning & Development Senior Specialist

Medochemie is an International Pharmaceutical Company, one of the top 200 producers of generic drugs globally, exporting its products to 110 countries, thus holding the 29% of the total industrial exports of Cyprus. Medochemie operates 13 ultramodern manufacturing plants, 9 in Cyprus, 3 in Vietnam and 1 in the Netherlands, all designed in accordance with GMP (Good Manufacturing Practice) of the EU and WHO (World Health Organization, operates in 22 countries and employs a global workforce of 1880 employees of 19 ethnicities.

We invite applications from highly qualified and motivated professionals for the position of **Learning & Development Senior Specialist**, based in Limassol, Cyprus.

This is an on-site role.

The opportunity

- Assessing learning and development needs within the organization
- Drafting the L&D yearly plan and relevant budget
- Identifying subject matter experts and stakeholders to design and develop training programs
- Designing training curricula and training programs
- Organizing and delivering inductions, training sessions, workshops, and seminars
- Monitoring and evaluating training and development programs' effectiveness
- Developing L&D strategy to serve long-term Company goals
- Developing policies and procedures on L&D topics
- Keeping up with the latest training and development trends and best practices
- Maintaining and ensure that is L&D management system up to date
- Utilizing any available subsidy schemes relevant to trainings or recruitment (i.e. HRDA, Department of Labour, KEPA)
- Supporting L&D administration tasks concerning the full Learning and Development cycle
- Proposing ideas for events and other activities based on the Company's Wellbeing Strategy
- Writing and editing the in-house newsletters
- Acting as point of contact for employees and managers

The requirements:

- University Degree in Human Resources Management, Psychology, Organizational Psychology, Occupational Psychology, Business Administration or any other related discipline
- HRDA Certified Trainer certificate (Level 5) is required
- Minimum 5 years of experience in a similar role
- Excellent presentation and facilitation abilities
- Good knowledge of HRDA subsidised schemes
- Maintains confidentiality and professional demeanour
- Strong computer literacy; proven experience in LMS platforms will be an advantage
- Fluency in both the Greek and English language

We are offering an attractive remuneration package and challenging opportunity for professional development.

If you wish to work in a pleasant, modern, professional environment with excellent career opportunities, please click Submit your CV or Fill in the online Form buttons below.

Applicants should note that based on the General Data Protection Regulation (GDPR), all applications/CV's are kept in our database based on the consent period each candidate applied for. In case you have forwarded us your CV in the past and you are interested in this position, please apply again.

All applications will be treated in strict confidence.

